QUESTIONS AND ANSWERS ABOUT RENTING THE 4-H BUILDING

Q: What type of activities can I rent this building for?

A:

Auctions
Birthday Parties
Family Reunions
Meetings
Retirement Parties
Wedding Receptions/Dances
Etc.

Note: Charging of Admission for any activity held in the 4-H Building is prohibited.

Q: How much does it cost?

A:

Building Rental	Cost Per Day
Weekday Rental (M-TH) Entire Building	$354.34
Weekday Rental (M-TH) Small Room	$161.06
Weekday Rental (M-TH) Large Room	$236.23
Weekend Rental (F-SU) Entire Building	$429.50
Security Fee	$610.00

$1,000.00 Performance Bond/Cleanup Deposit required. The Performance Bond/ Cleanup Deposit will be refunded with the return of the key, inspection of the building, and verification that your party left the building by the designated time.

Payment methods are: cash, cashier's check, or money order.

For further information or specifics on rental
please call (507) 328-7070
or
Email: pwservice@co.olmsted.mn.us



Main Room

Main Room



Small Room



Kitchen



Q: How many people will the building accommodate?

A: The large room holds 360 people. The small room holds 70 people.

Q: Are tables and chairs provided?

A: There are 38 8’ tables (10 people per table) and 300 folding chairs.

Q: Who sets up the tables and chairs?

A: County park staff will set up the tables and chairs one time per rental.

Q: What do we do about cleanup?

A: Whatever you bring in, you take out. There are garbage and recycling bins available within the building. Park staff will take the tables and chairs down for you. Extra garbage bags are provided and in the bottom of the garbage bins.



Q. Is the building air-conditioned?

A: The building is **not** air-conditioned.

Q: Is there a kitchen?

A: There is a kitchen in the building. Use of the kitchen is included in the rental fee.

Q: What about appliances/utensils?

A: The kitchen is supplied with a refrigerator, freezer, stove and large cutting board. You will need to supply any utensils, pans, coffee pots, towels, etc. that you will need. Wipe off all appliances and inside of refrigerator before leaving the building.

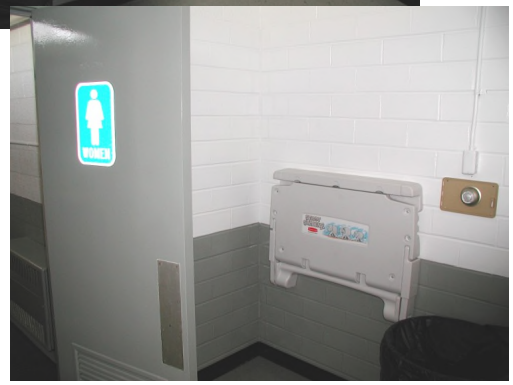
Q: How big is the building?

A: 7,355 square feet. The large room is 58’ x 76’ 6”. The small room and kitchen combined are 63.8’ x 24’

Q: How much lead time do you need for renting?

A: Reservations are required at least 3 months prior to rental. Reservations are often made 2 to 3 years in advance.





7-17-12
Form # 3630-01

Olmsted County 4-H Building Rental



4-H Building
1508 Aune Dr. SE (Graham Park)
Rochester, MN 55904

For Information on Reservations Contact:
Olmsted County Public Works
2122 Campus Dr. SE, Suite 200
Rochester, MN 55904
(507) 328-7070